2021 Farmers Market COVID Relief Grant Program

**To advance farmers markets and producers in North Dakota while keeping vendors and customers safe,
North Dakota Farmers Market and Growers Association is offering a
Farmers Market COVID Relief Grant Program. Apply Today!**

**GRANT APPLICATION GUIDELINES & REQUIREMENTS**

1) Applications will be received: **Until the Grant monies are gone**. The NDFMGA will offer up to 30 grants at $200 each through this program.

2) Farmers Markets who have **not** paid membership dues for the current season do not qualify for this grant program.

3) Market Applicants must **submit a plan of action describing what activities and purchases the grant money will fund with this application. The plan of action must be specific as to the actions to be taken and items to be purchased to protect vendors and customers from transmission of COVID19 and demonstrate best practices at time of submission. Vague or unspecific applications will be denied. The plan must be consistent with current North Dakota Department of Agriculture, North Dakota Department of Health, and North Dakota Governor’s recommendations for controlling the spread of this virus. Please be sure to check out these sources before submitting your plan. Any plan not consistent with current recommendations will be denied.**

4) Applicants ***MUST***  be members of the North Dakota Farmers Market and Growers Association to apply:

* The membership year for the NDFMGA runs from **July 1 to June 30**.
* You must be a fully paid member in the year in which the funds will be used, thus, if grant funds are to be used for the 2021-22 season and your market/you have not yet paid for the 2021-22 season, membership funds and paperwork must accompany your grant application. If you are paid up through June 30, 2021, you will need to renew your dues for the upcoming year.

5) Applications will be reviewed and approved on a first-come-first-serve basis to qualifying applicants. W**hen the funds are depleted, subsequent applications will be rejected.**

6) Markets receiving grants will be notified as soon as we receive and process your paperwork.

7) Qualifying applicants will receive $**200**.

8) Grant recipients are required to:

* Submit copies of receipts and photos of items purchased and best practices used at the market for all purchases made with the grant money by November 30th, 2021.
* Be responsible for full documentation of how the money is spent
* Use a NDFMGA logo or tag line on all printed purchased with the grant funds. This means if the money is used to purchase signs or other printed materials, a NDFMGA logo must be displayed. The logos can be obtained from the NDFMGA office and can be used in either black and white or color format. There are three formats of the logo to choose from and any official form provided by the NDFMGA is acceptable for use.
* Any unused funds will be returned to the North Dakota Farmers Market and Growers Association.

 9) All expenditures must be completed by **November 30, 2021**.

10) Eligible activities for this grant include, but are not limited to, purchase of extra tables, traffic cones, tape, face masks, hand washing stations, traffic flow signs, single use packaging, gloves, hand sanitizer, online ordering platforms/applications, payment to market workers to direct traffic or ensure safe practices are followed, etc.

Submit completed application via **Email** or **USPS** to:
Dakota College at Bottineau – NDFMGA,
105 Simrall Blvd., Bottineau, ND 58318-1159

**Email: Keith.a.knudson@dakotacollege.edu**

If you have questions, please e-mail **Mary Podoll at: podollchristmastrees@outlook.com**

Or call us at 701-484-2516.

**Farmers Market COVID19 Relief Application**

Name of Market: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Market Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address for Market/ Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website, social media page or other media URL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Physical Location of Market: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Market days/times: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Average number of market vendors or anticipated number of participants in event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If successful, your market will be awarded $200; describe your plan of how these funds will be used to support the safety of vendors and customers. Remember, printed materials MUST include the logo of the NDFMGA and all plans MUST follow current guidelines and best practices for slowing the transmission of COVID19:

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Submit completed application to:
Dakota College at Bottineau – NDFMGA, 105 Simrall Blvd., Bottineau ND 58318-1159 or via email at: **Keith.a.knudson@dakotacollege.edu**

Grants will be awarded on a first-come-first-serve basis to qualifying applicants.

As preparer of this grant application, I understand that all expenditures of grant funds must be accounted for and receipts and photos submitted to the North Dakota Farmers Market and Growers Association by **November 30th, 2021**.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_